



**AGENDA
CITY OF LAUREL
CITY COUNCIL WORKSHOP
TUESDAY, JANUARY 04, 2022
6:30 PM
COUNCIL CHAMBERS**

Public Input: *Citizens may address the Council regarding any item of City business that is not on tonight's agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda. If a citizen would like to speak or comment regarding an item that is on tonight's agenda, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.*

Be advised, if a discussion item has an upcoming public hearing, we would request members of the public to reserve your comments until the public hearing. At the public hearing, the City Council will establish an official record that will include all of your comments, testimony and written evidence. The City Council will base its decision on the record created during the public hearing. Any comments provided tonight will not be included in the record or considered by the City Council.

General Items

Executive Review

- [1.](#) Resolution - Resolution Authorizing Owner's Request To Seek Annexation Of A One Acre Lot Located West Of 8th Avenue Between 1st And 2nd Streets Pursuant To The City Of Laurel Annexation Policy.
- [2.](#) Resolution - Resolution Of Annexation Of Contiguous City-Owned Properties Into The City Of Laurel, Yellowstone County, Montana.

Council Issues

- [3.](#) Committee Assignments

Other Items

Review of Draft Council Agendas

- [4.](#) Draft Council Agenda for January 11, 2022.

Attendance at Upcoming Council Meeting

Announcements

- [5.](#) Employee Recognition.

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

File Attachments for Item:

1. Resolution - Resolution Authorizing Owner's Request To Seek Annexation Of A One Acre Lot Located West Of 8th Avenue Between 1st And 2nd Streets Pursuant To The City Of Laurel Annexation Policy.

RESOLUTION NO. R22-____

**RESOLUTION AUTHORIZING OWNER'S REQUEST TO SEEK
ANNEXATION OF A ONE ACRE LOT LOCATED WEST OF 8TH AVENUE
BETWEEN 1ST AND 2ND STREETS PURSUANT TO THE CITY OF LAUREL
ANNEXATION POLICY.**

WHEREAS, the Property Owner submitted a request to annex his one acre parcel of property located west of 8th Avenue, between 1st and 2nd Streets near the City of Laurel, in order to enable the him to construct new multi-family housing which will require annexation to allow him to connect to city water and sewer services; and

WHEREAS, the City's Annexation Policy requires the City Council to approve any requests for annexation of property that is less than 2 acres in size; and

WHEREAS, the Property Owner submitted the attached letter of request seeking the City Council's approval and authorization to seek annexation of his property; and

WHEREAS, City Staff reviewed the request and discussed annexation with the Property Owner, and is recommending the approval of the request.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, that the one acre parcel of property located west of 8th Avenue, between 1st and 2nd Streets, near the City of Laurel, is appropriate for annexation; and

BE IT FURTHER RESOLVED, that the Property Owner (Lance Hull) is hereby authorized to file an Annexation Application with City Staff seeking formal annexation to the City.

Introduced at a regular meeting of the City Council on _____, 2022,
by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel this ____ day
of _____, 2022

APPROVED by the Mayor this ____ day of _____ 2022.

CITY OF LAUREL

, Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer, Clerk-Treasurer

Approved as to form:

Sam Painter, Civil City Attorney

Lance Hull
1009 Davis Circle
Laurel, MT 59044
Lancehull6@gmail.com
(406) 208-5920

December 2, 2021

Laurel City Council
115 W 1st Street
Laurel, MT 59044

Dear council members:

This letter is to ask for your approval to submit an application for annexation.

I have recently purchased a 1 acre lot west of 8th Avenue, between 1st street and 2nd street. I intend to build 4 – 4plexes and would like to annex into the city to utilize city services. I have been working with Mr. Altonaga and Mr. Markegard to make sure this is feasible. I have lived in Laurel my entire life, and am looking to build high quality apartments. My intent is to make each unit 3-bed 2-bath, and make each building and the lot aesthetically pleasing to the community.

I look forward to working with you on this project and believe it will be beneficial to the expansion of our town. Please call or email me with any questions or concerns.

Thank you for your time and consideration.

Sincerely,
Lance Hull

File Attachments for Item:

2. Resolution - Resolution Of Annexation Of Contiguous City-Owned Properties Into The City Of Laurel, Yellowstone County, Montana.

RESOLUTION NO. R22-__

RESOLUTION OF ANNEXATION OF CONTIGUOUS CITY OWNED PROPERTIES INTO THE CITY OF LAUREL, YELLOWSTONE COUNTY, MONTANA.

WHEREAS, pursuant to Montana Law, specifically §7-2-4401 through §7-2-4421 the City has the authority to annex contiguous City owned property into the City of Laurel; and

WHEREAS, pursuant to MCA §7-2-4403 the City's Mayor provided a description of the property to be annexed with the City Clerk, in addition to a certification of ownership of the land, and a statement that the City had a desire to annex the property; and

WHEREAS, pursuant to MCA §7-2-4404 the City Council adopted a Resolution of Intent ("R21-122") to annex the property on November 23, 2021; and

WHEREAS, pursuant to MCA §7-2-4405, after the Resolution of Intent was approved by the City Council, the City Clerk caused to be published, a notice which ran once a week for two successive weeks, that the Resolution of Intent ("R21-122") had been duly and regularly passed and that for a period of 20 days after the first publication of such notice and that comments or expressions of approval or disapproval would be accepted by the City Clerk, in writing, of the proposed alteration of the boundaries of the City to include the City owned property; and

WHEREAS, also within the notice, the City Clerk provided notice to the public that a public hearing would be held on January 11, 2022 at 6:30 pm in the City Council Chambers located at City Hall regarding the issue of the proposed annexation; and

WHEREAS, on January 11, 2022, the City Council conducted the public hearing on the question of annexation and during the hearing, the City Council offered and allowed input and testimony from both opponents and proponents of the proposed annexation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, based on testimony and evidence provided during the public hearing, and evidence contained in the City record relating to the proposed annexation, the City Council hereby finds and determines that annexation of the city owned property, provided in the attached property descriptions, is in the best interest of the City and its inhabitants; and

BE IT FURTHER RESOLVED, the City Council hereby adopts this Resolution of Annexation and by adopting the resolution orders and authorizes the following:

1. The City owned properties described in the attached property list are hereby annexed into the City Limits;
2. This Resolution of Annexation shall become effective 30 days after the adoption date of this Resolution;
3. The incorporated boundaries of the City of Laurel shall be extended to include the property described in the attached property list into the City Limits; and
4. After 30 days, this Resolution shall be incorporated into the official minutes of the City Council, and upon said incorporation, the City Clerk-Treasurer shall file a true and correct, certified copy of this Resolution and of said minutes with the Yellowstone County Clerk and Recorder to complete the annexation of the property to the City of Laurel and such annexation shall be deemed final upon when recording is completed.

Introduced at a regular meeting of the City Council on _____, 2022, by Council Member _____.

PASSED and APPROVED by the City Council of the City of Laurel this ____ day of _____, 2022.

APPROVED by the Mayor this ____ day of _____, 2022.

CITY OF LAUREL

Mayor

ATTEST:

Bethany Langve, Clerk-Treasurer

Approved as to form:

City Attorney

City Property Located Outside City Limits							
Address	Legal Description	TAXID	Geocode	Subdivision	COS	Tract and/or Parcel	Description
1501 SEWER PLANT RD	S15, T02 S, R24 E, ACRES 9.5, PORTION IN E2E2SW ADJ TO & S OF COS 1998 (SEWAGE *	D02720	3082115307200000	UNPLATTED	-	-	Sewer Plant
1501 SEWER PLANT RD	S15, T02 S, R24 E, C.O.S. 1998, PARCEL 1	D02721	03-0821-15-3-07-21-0000	-	1998	Parcel 1	Sewer Plant
US HIGHWAY 212 S	S15, T02 S, R24 E, WATER PLANT IN SWSW4	D02722	3082115307010000	UNPLATTED	-	-	Water Plant
1152 YARD OFFICE RD	S10, T02 S, R24 E, C.O.S. 1048, PARCEL 1	D02645	3082110116010000	-	1048	Tract 1	Utility Lot
US HIGHWAY 10W	S17, T02 S, R24 E, C.O.S. 1055, PARCEL 1, LESS 1.71 AC FOR HWY (17)	D02804	3082117207200000	-	1055	Tract 1	West Pond
W BEARTOOTH DR	S04, T02 S, R24 E, IN N2SW4 LAUREL RESERVOIR	D02545	3082104324200000	UNPLATTED	-	-	Reservoir
W BEARTOOTH DR	S04, T02 S, R24 E, C.O.S. 496, PARCEL 1, AMND	D02541	3082104324210000	-	496 1st AMD	Tract 1	Reservoir
PARK W 12TH ST	LAURMAC SUBD AMEND, S09, T02 S, R24 E, BLOCK 14, Lot 1 - 6, AMND (13)	B01523	3082109238010000	LAURMAC SUB AMD	-	BLOCK 14, LOT 4	Park
LAUREL AIRPORT RD	S04, T02 S, R24 E, C.O.S. 3162, PARCEL A, TRS A-B, C1, D-E COS 3162 (11)	D02525	3082104101010000	-	3162	-	Cemetery
FIRST AVE	S04, T02 S, R24 E, C.O.S. 3287, PARCEL A1, AMD	D02523D	03-0821-04-2-01-35-0000	-	3287	Parcel A1	Cemetery
1820 LAUREL AIRPORT RD	S04, T02 S, R24 E, C.O.S. 1148, PARCEL 1, IN LOT 3	D02524	03-0821-04-2-19-01-0000	-	1148	Parcel 1	Cemetery
W 7TH ST	S08, T02 S, R24 E, C.O.S. 3397, PARCEL 2, **MULTI-DISTRICT** TR 2 COS 3397 SD 7 - .619 AC SD 07L - 1.282 AC	D02583B	03-0821-08-1-05-21-6000	-	3397	Tract 2	Stormwater Pond
30' Road ROW deeded to the city along Yellowstone River East of Water Plant towards BBWA headgate.	Documents filed at County approximately 80 years ago. Currently not platted/shown correctly on Yellowstone County GIS.			-	-	-	ROW

File Attachments for Item:

4. Draft Council Agenda for January 11, 2022.



**AGENDA
CITY OF LAUREL
CITY COUNCIL MEETING
TUESDAY, JANUARY 11, 2022
6:30 PM
COUNCIL CHAMBERS**

NEXT RES. NO.
R18-XX

NEXT ORD. NO.
O18-XX

WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified times for citizen comments on its agenda -- once following the Consent Agenda, at which time citizens may address the Council concerning any brief community announcement not to exceed one minute in duration for any speaker; and again following Items Removed from the Consent Agenda, at which time citizens may address the Council on any matter of City business that is not on tonight's agenda. Each speaker will be limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. Citizens may also comment on any item removed from the consent agenda prior to council action, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council. If a citizen would like to comment on an agenda item, we ask that you wait until the agenda item is presented to the Council by the Mayor and the public is asked to comment by the Mayor. Once again, each speaker is limited to three minutes.

Any person who has any question concerning any agenda item may call the City Clerk-Treasurer's office to make an inquiry concerning the nature of the item described on the agenda. Your City government welcomes your interest and hopes you will attend the Laurel City Council meetings often.

Pledge of Allegiance

Roll Call of the Council

Approval of Minutes

1. Approval of Minutes of December 28, 2021.

Correspondence

2. Resignation of Bill Mountsier from the Police Commission.

Council Disclosure of Ex Parte Communications

Public Hearing

3. Public Hearing - Annex City-Owned Property

Consent Items

NOTICE TO THE PUBLIC

*The Consent Calendar adopting the printed Recommended Council Action will be enacted with one vote. **The Mayor will first ask the Council members if any Council member wishes to remove any item from the Consent Calendar for discussion and consideration.** The matters removed from the Consent Calendar will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." (See Section 12.) The entire Consent Calendar, with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion.*

4. Claims entered through January 7, 2022.
5. Approval of Payroll Register for PPE 12/26/2021 totaling \$175,231.78.

Ceremonial Calendar

Reports of Boards and Commissions

6. Budget/Finance Committee Minutes of December 28, 2021.
7. Emergency Services Committee Minutes of December 27, 2021.

Audience Participation (Three-Minute Limit)

Citizens may address the Council regarding any item of City business that is not on tonight's agenda. Comments regarding tonight's agenda items will be accepted under Scheduled Matters. The duration for an individual speaking under Audience

Participation is limited to three minutes. While all comments are welcome, the Council will not take action on any item not on the agenda.

Scheduled Matters

8. Nomination and Voting of Council President and Vice President.
9. Resolution - Resolution Authorizing Owner's Request To Seek Annexation Of A One Acre Lot Located West Of 8th Avenue Between 1st And 2nd Streets Pursuant To The City Of Laurel Annexation Policy.
10. Resolution - Resolution Of Annexation Of Contiguous City-Owned Properties Into The City Of Laurel, Yellowstone County, Montana.

Items Removed From the Consent Agenda

Community Announcements (One-Minute Limit)

This portion of the meeting is to provide an opportunity for citizens to address the Council regarding community announcements. The duration for an individual speaking under Community Announcements is limited to one minute. While all comments are welcome, the Council will not take action on any item not on the agenda.

Council Discussion

Council members may give the City Council a brief report regarding committees or groups in which they are involved.

Mayor Updates

Unscheduled Matters

Adjournment

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DATES TO REMEMBER

File Attachments for Item:

5. Employee Recognition.

Employee/Volunteer Recognition 2022 (January to June)

Name	Years of Service	Department
Stan Langve	22	Police
Kurt Markegard	17	Public Works
Kyle Bryant	17	Police
Kelly Strecker	17	City Clerk
Brenda Sell	17	Police
Brian Kline	17	City Shop
William Brew III	16	Police
Christopher Erb	13	Library
Jarred Anglin	7	Police
Cynthia Caswell	7	WWTP
Zach Cortese	5	Police
Jodi Kinn	5	Police
Andrew Arneson	5	Public Works
Karen Courtney	5	Public Works
Wade Spalinger	3	City Shop
Daniel Nauman	3	WTP
Ryan Sedgwick	3	Police
Wendy Wong	2	Ambulance
Thomas White	2	Ambulance
Haley Swan	2	Police
Joshua McFarland	2	Police
Sydney Arneson	1	City Shop
Michelle Foley	1	City Clerk

Name	Years of Service	Department
Doug Fox	26	Fire
Kent Kulesa	25	Fire
Corey McIlvain	18	Fire
Brent Peters	15	Fire
Tammy Harpster	14	Reserves
Sean McCleary	13	Fire
Travis Nagel	13	Fire
Bruce McGee	12	Reserves
Tom Becker	11	Reserves
Henry Fox	11	Fire
Paul Bickel	9	Reserves
Darcy Sauter	8	Reserves
Dustin Riveland	8	Reserves
Shane Willis	6	Fire
Levi Vandersloot	6	Ambulance
Jennifer Winchell	5	Fire

Employee/Volunteer Recognition 2022 (January to June)

Jacob Haan	5	Ambulance
John Beck	4	Fire
Jayson Nicholson	4	Fire
Armondo Hernandez	3	Fire
Levi Klamert	3	Fire
Steven Hiller	3	Fire
Bridger Fournier	3	Fire
Ryan Robertus	3	Fire
Boady Harper	3	Ambulance
Kently Kuntz	2	Fire
Colton McCleary	2	Fire
Amber Beck	2	Ambulance
Thomas Scott	2	Reserves
Kaity Butler	2	Reserves
Sonja Jones	2	Reserves
Brenton Dorsey	2	Reserves
Dylan Benton	2	Reserves
Dixie Childers	2	Reserves
Jacob Worden	1	Fire
Tyrel Mraz	1	Ambulance
Kathy Brown	1	Ambulance
Amanda Hemmen	1	Ambulance
Mariel Riley	1	Ambulance
Andrew Zimmermann	1	Ambulance
Joshua Anderson	1	Reserves