



**AGENDA
CITY OF LAUREL
PARK BOARD/TREE BOARD
THURSDAY, DECEMBER 04, 2025
5:30 PM
COUNCIL CONFERENCE ROOM**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

- [1.](#) LPB November 6, 2025 Minutes
- [2.](#) LPB October 2, 2025 minutes corrected

New Business

3. Board members and positions for the New Year
- [4.](#) Laurel Music and Food Festival

Old Business

5. Renting Riverside Park in August 2026
6. Other Parks
7. Billie Riddle Splash Park Toilets
8. Riverside Park Campground/other items
9. American Legion Building at Riverside Park
10. Riverside Hall - Lions Club
11. Laurel Rod and Gun Club Building
12. Tree Business

Other Items

Announcements

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 5100, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

File Attachments for Item:

1. LPB November 6, 2025 Minutes

Laurel Park Board Minutes for November 6, 2025

The meeting was called to order at 5:27

In attendance were Irv Wilke, Phyllis Bromgard, Michele Mize, Tom Canape, Paul Kober, Richard Klose, and Jon Rutt.

Public input – None

1. LPB Minutes for October 2, 2025 – Richard Klose moved to approve corrected minutes, Tom Canape 2nd the motion. Approved
2. Next meeting December 4
3. Renting Riverside Park on last weekend July 2026 - Shawna Hopper spoke on renting Riverside Park for an event the July 30 to August 2, 2026. It would be a public event for the region. She would like to use the entire park, and suggested \$1000 per day? Local Bands and maybe regional or national bands. Jon Rutt made a motion to approve this proposal and send to City Council Phyllis Bromgard seconded. Approved
4. Other Parks - The sprinkler for Nutting Park is almost done. Tree removal in Riverside Park was bid at \$8,300 to \$8,400. Tom Canape made a motion to accept the \$8,400 bid, Phyllis Bromgard seconded. Approved.
5. Riverside Park Campground – \$31,200 for FY 24-25. \$15,200 ytd.
6. American Legion Building at Riverside Park – Flooring done and it has been rented for non-alcohol type events. Several groups have been using it.
7. Riverside Hall/Lions Club – Has been rented out for several events. Possibly another drywall contractor is looking at the ceiling. Painting color was discussed for the park.
8. Laurel Rod and Gun Club Building – Nothing to report. Michele Mize made a motion to make a Council resolution to utilize/rent the building, Tom Canape seconded. Approved.
9. Tree Board Business – Arbor Day was a success on October 7th. The 3 trees have been staked in Thompson Park. Tom Canape is the Arbor Day chairman for 2026. Phyllis Bromgard has several trees that could be transplanted to Laurel Parks.
10. Board members and positions – Discussion for after the 1st of the year.

Other Items

Billie Riddle Splash has toilet rings in concrete. City will try to determine if they will go anywhere. Michele Mize is resigning because of her election to be City Judge.

Adjourn 6:17

Submitted Jon Rutt

File Attachments for Item:

2. LPB October 2, 2025 minutes corrected

Laurel Park Board Minutes for October 2, 2025 Corrected

The meeting was called to order at 5:30

In attendance were Irv Wilke, Michele Mize, Tom Canape, Paul Kober, Richard Klose, and Jon Rutt.

Public input – Shawna Hopper spoke on renting Riverside Park for an event the 1st weekend in August 2026. It would be a public event for the region. She would like to use the entire park, and wondered about the possible charges?

1. LPB Minutes for ~~October 2~~ September 4, 2025 – Richard Klose moved to approve Tom Canape 2nd the motion. Approved
2. Exxon/Mobil Money – There is some left
3. Other Parks - Sidewalk is done in Nutting Park and the sprinkler for Nutting Park will be done in October.
4. Riverside Park Campground – Considered a success this year, some complaints of transients hanging around and people with reservations arriving to find their spot occupied. Enforcement to be worked out before the beginning of next season. Picnic tables are not purchased yet but are being worked on. Tent sites are not rented very often.
5. Riverside Hall/Lions Club – Painting on the new windows is being done. Paul matched the trim color with other buildings and suggested that we develop a policy for future painting projects to keep the colors uniform. Discussion followed.
6. Billie Riddle Splash Park – Closed for the season Toilet building layout needs to be determined to start getting costs for bathrooms.
7. Laurel Rod and Gun Club Building – Nothing to report. City Council has discussed and decided to investigate drain field conditions.
8. Tree Board Business – Arbor Day will be on October 7th at 1 PM with setup at 11:30 AM. The 3 trees have been planted in Thompson Park.

Other Items

Trees need to be trimmed or removed on the south side of the American Legion building. The Legion will try to finish the tile in the next couple of weeks in the building.

Michele, Jon and Richard have been appointed to the Laurel Park/Tree Board.

Next meeting November 6, 2025.

Adjourn 6:17

Submitted Jon Rutt

File Attachments for Item:

4. Laurel Music and Food Festival

- **LAUREL MUSIC AND FOOD FESTIVAL**
- **SPONSORED BY STEVE SOLBERG, SHAWNA HOPPER (CARLTON AND THE COMMUNITY), NICK AND WINNY DIFLORIO (HEART & SEOUL)**
- **JULY 31 & AUGUST 1**
 - **WOULD NEED THE PARK THURSDAY 30- SUNDAY 2ND**
 - **EVENT WOULD TAKE PLACE**
 - **DOORS OPEN 6PM FRIDAY**
 - **FRIDAY NIGHT MUSIC APPX 7PM-1AM**
 - **SATURDAY & SUNDAY MORNING BREAKFAST AT LIONS HALL**
 - **MUSIC 12PM-1AM**
 - **FOOD AND CRAFT FESTIVAL SATURDAY**
 - **KIDS GAMES/CARNIVAL SATURDAY**
 - **AND MORE**

OUR MISSION IS TO BRING AWARENESS, BUSINESS & ACTIVITIES TO LAUREL
THIS WILL BENEFIT THE CITY OF LAUREL (BY RENTING THE PARK), LOCAL BUSINESSES FROM HAVING SUCH A LARGE CROWD IN THE AREA, CREATE AN EVENT IN LAUREL (SIMILAR TO RED ANTS PANTS/ABSOARKEE BQ FESTIVAL ETC), VENDORS AND MORE

- GROWNING UP WITH THE HERBSFEST AND THE FIREWORKS, THESE CREATED MEMORIES THAT LAST LIFETIMES, FLOOD THE TOWN WITH PEOPLE AND BRING ADDED REVENUE TO THE BUSINESSES IN LAUREL, WHY NOT TRY AND BRING PEOPLE TO TOWN MORE OFTEN
- WE WANT TO MAKE THIS A YEARLY THING, UTILITING SPACE THAT IS CURRENTLY UNUSED.
 - OUR PROPOSAL WOULD BE TO RENT THE SPACE FOR 3 DAYS FOR \$2500 FOR THE ENTIRE PARK

WE PLAN TO BRING LOCAL BUSINESSES, GROUPS AND ORGANIZATIONS TOGETHER TO MAKE THIS EVENT ABOUT THE COMMUNITY

- GROUPS/ORGANIZATIONS
 - PANCAKE BREAKFAST, ACTIVITIES
 - SET UP/CLEAN UP/TRAFFIC CONTROL ETC
- CRAFTERS
 - LOCALS BRING THEIR CRAFTS TO SELL
- BUSINESSES
 - SET UP A BOOTH WITH THE CRAFTERS
 - SERVE FOOD
- ACTIVITIES
 - KIDS/FAMILY FRIENDLY ACTIVITIES
- FOOD FESTIVAL

THERE ARE A LOT OF DETAILS TO STILL WORK OUT HOWEVER, WE DID NOT WANT TO PUT A LOT IN TO IT UNTIL WE HAD THE BLESSING OF THE CITY TO RENT THE PARK. THE PARK HAS NO CAMP SITES RENTED AT THIS POINT

WE KNOW WE NEED INSURANCE, TRAFFIC CONTROL, FENCING, MAPS, POWER AND SO ON. WE WILL CONTINUE TO WORK WITH THE CITY, MATT WHEELER, RICK MUNSON, RICHARD KLOSE AND TOM CANAPE AS WELL AS THE WHOLE CITY COUNCIL AND ADMINISTRATION.

PLEASE REACH OUT IF YOU HAVE FURTHER QUESTIONS.

SHAWNA HOPPER

406.794.7222