

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, September 26, 2023**

Members Present: Richard Klose, Heidi Sparks (6:04 p.m. via phone), Michelle Mize

Others Present: Kelly Strecker, Mayor David Waggoner

The meeting was called to order by the Committee Chair at 6:04 pm.

Public Input: There was no public comment.

General Items –

1. Review and approved September 12, 2023, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the minutes of September 12, 2023. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
2. Review and approve purchase requisitions. Matt Wheeler presented a requisition for a new air compressor. He stated that this will replace the existing 1979 air compressor that the city currently has. Matt said that this air compressor is used continuously at the shop, to blow out sprinklers in the parks and is used for a lot of other things around the city.
3. Review and recommend approval to Council; claims entered through September 22, 2023. Richard Klose moved to approve the claims and check the register for claims entered through September 22, 2023. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
4. Review and approve the August 2023 Utility Billing Adjustments, Michelle Mize moved to approve the August 2023 Utility Billing Adjustments. Heidi Sparks seconded the motion, all in favor, motion passed 3-0.
5. Review and approve Payroll Register for the pay period ending September 20, 2023, totaling \$20,914.69. Michelle Mize motioned to approve the payroll register for the pay period ending September 20, 2023, totaling \$20,914.69. Heidi Sparks seconded the motion, all in favor, motion passed 3-0.
6. Review and approve Payroll Register for the pay period ending September 17, 2023, totaling \$228,945.03. Michelle Mize motioned to approve the payroll register for the pay period ending September 17, 2023, totaling \$228,945.03. Heidi Sparks seconded the motion, all in favor, motion passed 3-0.

New Business –None

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending September 17, 2023.
2. Mayor Update – The Mayor stated that the Splash Park is under construction and that they have been working on it for about 10 days.
3. Clerk/Treasurer Financial Update-Kelly stated that she did not have much of a financial update as she has been helping with the court move. Cleaning out the old conference room, helping the mayor get moved upstairs and situated. Kelly did mention that all payments have been made to the city from Montana Rail Link on the Riverside Park rental from the train derailment.

Announcements –

4. The next Budget and Finance Committee meeting will be held on October 10, 2023, at 5:30 pm.
5. Michelle Mize is scheduled to review claims for the next meeting.

Meeting Adjourned at 6:14 p.m.

Respectfully submitted,



Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.