

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, June 23, 2026**

Members' Present: Jessica Banks, Tom Canape, Richard Klose, Casey Wheeler

Others Present: Kelly Strecker, Kelly Gauslow, Matt Wheeler, Kris Vogelee, Elizabeth Gilg, Laura Kirchmann, Corey McIlvain, Kurt Markegard

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve June 9, 2026, Budget and Finance Committee meeting minutes. Jessica Banks moved to approve the minutes of June 9, 2026. Tom Canape seconded the motion. With no objection, the minutes of June 9, 2026, were approved. There was no public comment or committee discussion.
2. Review and approve purchase requisitions. Corey McIlvain from the Fire Department presented a purchase requisition from LN Curtis. The requisition is for five sets of bunker gear for the department fire fighters. Each year the department replaces the aging bunker gear. This gear will be purchased in FY27 as the vendor has given them a huge reduction in price if they ordered by June 26, 2026. The discount is \$1,205 per set resulting in savings of \$6,025. The cost for the new bunker gear is \$19,618.00. Jessica Banks moved to approve the purchase requisition for new bunker gear. Tom Canape seconded the motion. With no objection, the purchase requisition was approved. Matt Wheeler presented a purchase requisition to replace several street signs around town. Matt stated that 114 signs will be replaced. The total cost to replace the signs is \$6,499.00. Jessica Banks moved to approve the purchase requisition for the replacement of the old street signs. Tom Canape seconded the motion. With no objection, the purchase requisition was approved.
3. Review and recommend approval to Council; claims entered through June 19, 2026. Jessica Banks moved to approve the claims and check register for claims entered through June 19, 2026. Tom Canape seconded the motion. With no objection, the claims and check register of June 19, 2026, were approved. There was no public comment.
4. Review and approve Payroll Register for the pay period ending June 7, 2026, totaling \$281,973.38. Tom Canape motioned to approve the payroll register for the pay period ending June 7, 2026, totaling \$281,973.38. Casey Wheeler seconded the motion. With no objection, the payroll register was approved. There was no public comment.
5. Review and approve May 2026 Monthly Financial Statement. Richard Klose moved to approve May 2026 Monthly Financial Statement. Tom Canape seconded the motion. With no objection, the May 2026 Monthly Financial Statement was approved. There was no public comment.

New Business -None

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending June 7, 2026.

2. Mayor Update – The mayor gave a brief overview of his first three days in office. He said he is enjoying meeting city staff.
3. Clerk/Treasurer Financial Update-Kelly stated that she continues to work on the budget, along with all the daily demands. Kelly said the budget takes a lot of time to put together so most of her time is consumed doing that for the next couple of months.
4. Review Claim Review Schedule for July 2026-December 2026. Kelly handed out a new schedule to each committee member. There was no discussion.

Announcements –

1. The next Budget and Finance Committee meeting will be held on July 28, 2026, at 5:30 pm.
2. Richard Klose is scheduled to review the claims for the next meeting.

Meeting Adjourned at 5:53 p.m.

Respectfully submitted,



Kelly Strecker

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.