Agenda
City of Laurel
Budget/Finance Committee
Tuesday, August 11, 2026
5:30 PM
Council Conference Room

Public Input

Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.

General Items

1. Review and approve Budget Finance Committee Mintures of July 28, 2026.
2. Review and approve purchase requisitions.
3. Review and approve Council Claims entered through August 7, 2026.
4. Review and approve the payroll register for the pay period ending August 2, 2026, totaling $285,037.14
5. Review and approve the July 2026 Utility Billing Adjustments.

New Business

Old Business

Other Items

6. Review the Comp/OT report for the pay period ending August 2, 2026.
7. Mayor's Executive Update.
8. Clerk Treasurer’s Financial Update.

Announcements

9. The next Budget Finance Meeting will be held on Tuesday, August 25, 2026, at 5:30 p.m.
10. Jessica Banks is scheduled to review the claims for the next meeting.

The City makes reasonable accommodations for any known disability that may interfere with a person’s ability to participate in this meeting. Persons needing accommodation must notify the City Clerk’s Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 5100, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

Minutes of City of Laurel
Budget/Finance Committee
Tuesday, July 28, 2026

Members' Present: Tom Canape, Richard Klose, Casey Wheeler

Others Present: Kelly Strecker, Kelly Gauslow, Matt Wheeler, Kris Vogele

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve July 14, 2026, Budget and Finance Committee meeting minutes. Tom Canape moved to approve the minutes of July 14, 2026. Casey Wheeler seconded the motion. With no objection, the minutes of July 14, 2026, were approved. There was no public comment or committee discussion.
2. Review and approve purchase requisitions. Matt presented a purchase requisition for repairs on the backhoe. Matt stated that this backhoe is used for digging large water breaks. The backhoe only has 2,000 hours and it is a 2010. RDO Equipment gave a quote to completely go through everything on the backhoe so it will be up and running at full capacity. The cost to repair the backhoe from RDO Equipment is $12,201.55. Tom Canape moved to approve the purchase requisition to have the backhoe repaired. Casey Wheeler seconded the motion. With no objection, the purchase requisition was approved. Matt presented a purchase requisition for the repair charges of one of the S.E 4th Street crosswalks. Matt stated that these crosswalks get damaged a couple of times a year. This time they were able to use leftover parts they had from fixing the other crosswalks, and Ace Electric would need to fix the electricity. The cost of Ace Electric to repair is $7,283.47. There was brief discussion. Tom Canape made a motion to hold off on the purchase requisition and take to LURA to see if they would pay for the repairs this time. Jessica Banks seconded the motion. With no objection, the purchase requisition was put on hold until the LURA board was contacted. The next LURA meeting will be held on July 27, 2026. Matt updated the committee on this item and stated that LURA is going to pay for the repairs this time. Matt presented a requisition for Brown's Automotive. Matt stated that they received a one-ton Dulley pickup from the Fire Department with only 28,000 miles that was burnt in a fire. The pickup needed a new transmission and wiring. Matt stated that with the repair from Brown's Automotive there is a 3-year/36,000-mile warranty. Matt stated that the water and street departments would be using this truck and, in the wintertime, they will install a sander to help with the slick roads. The total cost of the repairs is $6,669.93 Tom Canape made a motion to approve the purchase requisition for the transmission and wiring repair. Richard Klose seconded the motion. With no objection, the purchase requisition was approved. The mayor presented two quotes for repairs of the Fire Department garage door openers. He stated that the doors are starting to drop when they are opening due to the door openers wearing out. His is a huge hazard not only for our employees and volunteers but also for our trucks, that are coming and going. Both quotes for 8 openers are the same. His recommendation would be Billings Overhead Door since their quote is less for the exact same door openers. The cost for 8-door openers is $12,189.40. Tom Canape made a motion to approve the purchase requisition for new door openers. Casey Wheeler seconded the motion. With no objection, the requisition was approved.
3. Review and recommend approval to Council; claims entered through July 24, 2026. Tom Canape moved to approve the claims and check register for claims entered through July 24, 2026. Richard Klose seconded the motion. With no objection, the claims and check register of July 24, 2026, were approved. There was no public comment.

4. Review and approve Payroll Register for the pay period ending July 19, 2026, totaling $273,312.25. Tom Canape motioned to approve the payroll register for the pay period ending July 19, 2026, totaling $273,312.25. Casey Wheeler seconded the motion. With no objection, the payroll register was approved. There was no public comment.
5. Review and approve June 2026 Monthly Financial Statement. Tom Canape moved to approve June 2026 Monthly Financial Statement. Richard Klose seconded the motion. With no objection, the June 2026 Monthly Financial Statement was approved. There was no public comment.

New Business -None

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending July 19, 2026.
2. Mayor Update – The mayor stated that we have been actively working on the budget. He is finishing up meeting with each department head and that should be finished in the next couple of weeks. Said we have just about finalized a transportation program with Allis in Aging, and we should be able to move forward for at least one more year.
3. Clerk/Treasurer Financial Update-Kelly said that she and the mayor have met several times over the last few weeks regarding the budget. She stated that she ditto's the mayor's update.

Announcements –

1. The next Budget and Finance Committee meeting will be held on August 11, 2026, at 5:30 pm.
2. Casey Wheeler is scheduled to review the claims for the next meeting.

Meeting Adjourned at 6:06 p.m.

Respectfully submitted,

Kelly Strecker

Kelly Strecker

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.

Comp and Overtime Report

PPE: 8-2-2026 Division: Police Submitted by : Anglin

Date	Comp Hours	OT Hours	Name	Reason *Reimbursed OT*	Rate
8-2	4		Baumgartner	Scheduled OT	30.42
7-22		8	Booth	**DEA OT** RM 26-0047	31.92
7-23		10	Booth	Advanced Search and Seizure training	31.92
7-30		4	Booth	Scheduled OT	31.92
8-2		12	Booth	**DEA OT** Rm-26-0047	31.92
8-2		1	Collins	P202600638	29.26
8-2	4		Collins	Scheduled OT	29.26
7-29		7	Johnson	CPTED training	3042
7-30	12		Johnson	Regular scheduled working day, training on days off	30.42
7-29	4		Kinn	Dispatch coverage	2851
7-27		3.5	Mayo	City court trial	29.26
7-30		4	Mayo	Scheduled OT	3042
7-30	4		Schaff	Scheduled OT	2926
8-2		5	Sedgwick	Scheduled OT/CFS202605884	3042
7-30		4	Seibert	Scheduled OT	2926
7-22	4		Sell	Dispatch coverage	2951
7-26	12		Sell	Dispatch coverage	2951
7/29		3	Ratcliff	Court	29.26
8/2		4	Ratcliff	Sch. OT	2926
	44				
	x1.5			24 x 30.42 =	73008
	66	Comp	Hours	12 x 29.26 =	351.12
				24 x 29.51 =	70824
				6 x 28.51 =	17106
					1960.50
					=
		65.50	OT Hours		
				34 x (31.92 x1.5) =	1627.92
				15.50 x (29.26x1.5) =	680.30
				16 x (30.42x1.5) =	730.08
					3038.30
					=

Comp Hr.

OT Hours

TOTAL $4998.80

Comp and OT Report

PPE: 8/2/2026
Dept: Ambulance

Date	Comp Hours	OT Hours	Names	Reason *Reimbursed OT*	Regular Rate	
7/23/2026	8		T Charbonneau	Scheduled OT	$ 27.00	
7/25-8/1	2	14	A Contrerez	Scheduled OT	$ 22.36	
7/26/2026		8	M Crable	Scheduled OT	$ 25.00	
7/26-8/2		29	D Hopkins	Cover shift & Scheduled OT	$ 29.00	
8/2/2026		8	A Johnson	Scheduled OT	$ 20.00	
7/26/2026		8	K Olson	Scheduled OT	$ 26.00	
7/26-8/12		20	M Riley	Scheduled OT	$ 28.08	
7/24/2026		8	T Schanz	Scheduled OT	$ 21.50	
8/1/2026	8.5		W Wong	Scheduled OT	$ 26.00	
	18.5	Comp	Hours	12 x 27.00 =	$ 324.00	
	x 1.5			3. x 22.36 =	$ 67.08	
	27.75			12.75 x 26.00 =	$ 331.50	
					$ 722.58	**Comp Hrs**
		95	OT Hours	14 x (22.36 x 1.5)=	$ 469.56	
				8 x (25.00 x 1.5)=	$ 300.00	
				29 x(29.00 x 1.5)=	$ 1,261.50	
				8 x (20.00 x 1.50) =	$ 240.00	
				8 x (26.00 x 1.5)=	$ 312.00	
				8 x (21.50 x 1.5) =	$ 258.00	
				20 x (28.08 x 1.5)=	$ 842.40	
				TOTAL	**$ 3,213.90**	**OT Hours**
				TOTAL	**$ 3,936.48**	

Comp and OT Report

PPE: 8/2/2026
Dept: Clerk/Building

Date	Comp Hours	OT Hours	Names	Reason *Reimbursed OT*	Regular Rate	
7/31-8/2	5.5		B Harakal	Council & minutes	$ 25.73	
	5.5					
	x 1.5					
	8.25	Comp	Hours			
				8.25 X 25.73	$ 212.27	
					$ 212.27	**Comp HRS**

Total **$212.27**

Comp and OT Report

PPE: 8/2/2026

Dept: Court

Date	Comp Hours	OT Hours	Names	Reason *Reimbursed OT*	Regular Rate	
7/31/2026	1		J Folts	End of Month	$ 26.77	
	1					
	X 1.5					
	1.5	COMP HRS		1.5 X 26.77=	$ 40.16	
					$ 40.16	**COMP HRS**
				TOTAL	**$ 40.16**	

Submitted By:

Comp and OT Report

PPE: 8/2/2026

Dept: Shop

Date	Comp Hours	OT Hours	Names	Reason *Reimbursed OT*	Regular Rate	
7/21/2026		3	J BAKER	House without water	$ 32.92	
7/25/2026		2.5	J BAKER	Reservior overflow	$ 32.92	
8/2/2026		2.5	J BAKER	Emergency locate	$ 32.92	
7/25/2026	2.5		J BARNHART	Shut off water in Park	$ 30.31	
8/1/2026		4	D CEASER	Funeral	$ 32.07	
7/22/2026	2.5		K HOFFMAN	Call out	$ 31.14	
8/1/2026		4	B LEFLER	Saturday containe site	$ 20.25	
				3.75 x 30.31 =	$ 113.66	
	5			3.75 x 31.14 =	$ 116.78	
	x 1.5				**$ 230.44**	**COMP HRS**
	7.5	Comp	Hours			
		16	OT HOURS	8 X (32.92 X 1.5)=	$ 395.04	
				4 X (32.07 X 1.5)=	$ 192.42	
				4 X (20.25 X 1.5)=	$ 121.50	
					$ 708.96	**OT HRS**
				TOTAL	**$ 939.40**	

Comp and OT Report

PPE: 8/2/2026
Dept: WTP/WWTP

Date	Comp Hours	OT Hours	Names	Reason *Reimbursed OT*	Regular Rate	
7/20/2026		2	H Nuernberger	High ntu river mud	$ 33.98	
7/26/2026	0.5		H Nuernberger	talked to op-gauge malfuction	$ 33.98	
	0.5					
	X 1.5					
	0.75	Comp	Hours	.75 X 33.98	$ 25.46	
					$ 25.46	**Comp Hrs**
		2	OT Hours	2 X (33.98 X 1.5)=	$ 101.94	
				Total	**$ 101.94**	**OT Hours**
				Total	**$ 127.40**	